



ADMISSION PROCESS



JOIN LUISS BUSINESS SCHOOL

LUISS Business School offers a wide program portfolio. We support those interested in choosing their educational path to understand which program best fits their needs and professional ambitions. We believe that diversity in the classroom is one of the most powerful ways of learning and knowledge sharing. We believe in small class sizes with the aim to provide the best learning experience and to create a well-balanced class composition.

• • THE ADMISSION PROCESS STEP BY STEP

Step 1

Find out the Admission Test dates. The Admission Test may be done on-campus in Rome (Italy) or off-campus through Skype.

Step 2

Send the following documents to recruitmentluissbs@luiss.it.

- **FULLY-COMPLETED APPLICATION FORM**
- **COPY OF DEGREE CERTIFICATE.** Once admitted in the program, international students should provide the Diploma Supplement or a Declaration of Value of the degree certificate.
- **DIGITAL ID PHOTO**
- **COPY OF PASSPORT OR ID DOCUMENT**
- **CURRICULUM VITAE**
- **TOEFL/IELTS** certificate (optional)
- **GMAT/GRE** certificate (optional)
- **ADMISSION FEE RECEIPT** (the admission fee is nonrefundable)

Step 3

Take the Admission Test

Step 4

Wait for acceptance communication. You will be notified by e-mail if you are accepted.

Step 5

Confirm your admission. After the admission, students must communicate their enrollment within a deadline that will be provided.

Step 6

Enroll and join the program. In order to confirm enrolment, students must sign the Policies & Rules and pay the first instalment within the deadline that will be provided.

THE ADMISSION PROCESS

Whether you have decided which path you want to pursue or you are still uncertain, you will receive a consultation to evaluate the program that best fit your career goals and learning expectations and to introduce you to the LUISS Business School experience.

To start the admission process, you must send the documentation and apply for the Admission Test.

The Admission Test allows us to evaluate your profile, skills, personal motivation and potential to determine your fit with the LUISS Master's program.

• • WHO SHOULD APPLY TO THE PROGRAMS?

LUISS Business School welcomes candidates from all over the world with different academic and working backgrounds. The minimum requirement to apply for a Master's program are a **bachelor's degree** and the **knowledge of English**. The MBA programs additionally require a minimum of 2 years of work experience.

• • HOW TO PAY THE ADMISSION FEE?

The admission fee is payable via bank transfer or postal current account.

Bank Account Details

ACCOUNT HOLDER: LUISS Guido Carli – Divisione LUISS Business School

BANK: Unicredit S.p.A. Agenzia n. 274 – Viale Gorizia, 21 – 00198 Rome (Italy).

ACCOUNT N°: 000400000917

IBAN: IT 17 H020 0805 0770 0040 0000917

BIC/SWIFT: uncritm1c27

ABI: 02008

CAB: 05077

ENTE: 9001974

ACRONIMO CLIENTE: 86015854

DIPENDENZA: 31449

Postal Account Details

CURRENT HOLDER: LUISS Guido Carli – Divisione LUISS Business School

ADDRESS: Viale Pola 12, 00198 Roma

ACCOUNT N°: 57861007

THE ADMISSION TEST

The LUISS Business School Admission Test evaluates your skills, personal motivation and potential. It can be held on campus in Rome (Italy) or remotely via Skype.

The LUISS Business School Admission Test consists of:

1. **LUISS English Test**
(Applicants with high TOEFL/IELTS scores can be exempted from the English test)
2. **CEB SHL Logic Test – Verbal and Numerical**
(Applicants with high GMAT/GRE scores can be exempted from the Logic test)
3. **Personal Interviews**

• • ENGLISH TEST

The IELTS and TOEFL are the two standardized tests of English language skills accepted by most business schools. Scores are valid for two years from the date you take the test.

These tests are not mandatory, and we have no preference for one test over the other. If you have already taken a **TOEFL** or **IELTS** test and your score is still valid, let us know your score in the application and it could be considered valid for the admission.

If you do not have a TOEFL or IELTS score, you can take the LUISS Business School English test.

• • GMAT/GRE

The GMAT (Graduate Management Admission Test) and the GRE (Graduate Record Examinations) are the two standardized tests accepted by most business schools. Both consist of a Verbal and a Quantitative section, and scores are valid for five years from the date you take the test.

These tests are not mandatory, and we have no preference for one test over the other. If you have already taken a **GMAT** or **GRE** test and your score is still valid, let us know your score in the application and it could be considered valid for the admission.

If you do not have a **GMAT** or **GRE** score, you can take the LUISS Business School Logic test through the CEB SHL evaluation tool.

• • LUISS BUSINESS SCHOOL LOGICS TEST THROUGH CEB – SHL EVALUATION TOOL

For the Logic test (verbal and numerical) LUISS Business School uses the CEB – SHL platform. Through SHL Talent Measurement Solutions, CEB helps thousands of organizations worldwide achieve measurable business results from assessing, selecting, and developing the right people for the right roles. Employers consider what behaviors and abilities are required for good job performance, often described in terms of competencies. To measure an individual's competencies, employers may use tests, interviews and other assessment tools.

Since we spend between a quarter and a third of our time at work, it is important that our abilities and interests fit the requirements of the role. Anyone from a new graduate to a manager may encounter one of these tests over the course of their hiring process. That is why LUISS Business School uses this platform to test students who apply to our programs. We are looking for students that fit with our programs, our values and who also have competencies for the business world.

• • PERSONAL INTERVIEWS

Personal interviews are a key element in the admission process. They give the admission team a chance to evaluate your attitude, goals and motivation and to understand the nature of your needs in order to see if there is a match with the program objectives. This is an important part of our selection process and you should prepare yourself adequately. In a personal interview, it is not always the answer you give that is important but how you give that answer. Be yourself, show your ambitions and be honest.

If you would like to receive a profile evaluation, we offer the possibility to speak with recruitment representatives for support and guidance in your Master's choice. Please write to recruitmentluissbs@luiss.it to schedule an appointment, a call or a campus visit.

